



**Student/Participant Name:** \_\_\_\_\_

**Trip/Activity:** \_\_\_\_\_

Attendance at any SALINE HIGH SCHOOL sponsored trip or activity is a privilege. The following **Code of Conduct** policies will apply to **all** students, adults, chaperones and any other authorized participants attending a trip and/or activity. This form must be signed by each student and the student's parent or guardian.

Students/participants shall abide by the rules and practices of SALINE HIGH SCHOOL at all times, including to and from the designated point of origin of the activity. Students/participants shall respect and abide by the authority vested in SALINE HIGH SCHOOL. Determination of penalties for violations will be at the discretion of SALINE HIGH SCHOOL. Additional penalties may be imposed by the local school district.

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***The following shall be regarded as Major Violations of the SALINE HIGH SCHOOL Code of Conduct and will result in the student being sent home and not being allowed to participate in any SALINE HIGH SCHOOL activities for the remainder of the school year. Determination of other penalties for violations will be at the discretion of SALINE HIGH SCHOOL or the local school district.***

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**MAJOR VIOLATIONS:**

**1. Alcohol, drugs, vapes and tobacco:** a student shall not possess, use, transmit, be under the influence of, or show evidence of having used an alcoholic beverage, other drugs, substances or tobacco products capable of, or intended, purported, or presumed to be capable of, altering a student's mood, perception, behavior or judgment. Nor shall the student possess, use, sell or transmit paraphernalia associated with drugs, alcohol or chemical substances in any form (including tobacco & vapes), at any time, or under any circumstances, on public or private properties. Properly used, over-the-counter pain relievers and medication prescribed by a physician for an individual student must be on record with the Advisor (see "Administration of Medications by School Personnel" and "Medical Treatment Authorization" forms). All local and state laws concerning said personal behavior will be honored.

**2. Willful companionship:** being in the willful companionship of someone who violates any portion of the **Code of Conduct**, or failing to report any direct knowledge (other than hearsay) of the **Code of Conduct** violations.

**3. Personal conduct:** conducting acts and/or possession of weapons capable of causing bodily harm or fear of life; defacing or stealing any public or private property (for which financial responsibility will rest solely with offending individuals or their group); throwing objects out the window or into the hallway; or other serious violations of personal conduct regulations.

**4. Private transportation:** no driving or riding in a private automobile during a trip/activity, unless accompanied by an authorized Advisor (students/participants are required to stay at state selected hotels). Occasionally an Advisor, under special circumstances, may allow a student/participant to drive or ride in a private automobile to a trip/activity. Once a driving/riding student/participant has arrived at the trip/activity site, s/he shall not be in a private automobile again until leaving the site at the end of the trip and/or activity.

**5. Abusive behavior, lewd conduct, harassment:** a student/participant shall not engage in any lewd, indecent, sexual or obscene act or expression. A student/participant shall not engage in written, verbal, physical or electronic activities that may lead to harassment, hazing or bullying. Any harassment against anyone on the basis of race, color, creed, national origin, ancestry, age, gender, sexual orientation, or disability is prohibited.

**6. Trip/Activity Conduct and participation:** including failing to wear the supplied ID badge and wristband (when provided) at all times from arrival at the trip/activity until departure at the end of the trip/activity; leaving sessions prior to their conclusion (except in the case of emergency); and failing to attend all general sessions and assigned activities (including workshops, competitive events, committee meetings, etc.) for which a student/participant is registered (unless engaged in a specific assignment taking place at the same time). Students/participants displaying rude or unprofessional behavior during trip/activity sessions or activities will be subject to disciplinary action.

**7. Curfew:** failing to be in your assigned sleeping room from the curfew time designated until 6 a.m.; causing any noise or other disturbance audible by anyone in the hallway after designated curfew time; ordering or receiving any food after the designated curfew time; causing any other unnecessary disturbance or participating in any other inappropriate activity after the designated curfew time.

**8. Dress code:** failing to abide by the dress code regulations established for the trip/activity, and/or as outlined in the SHS Dress Code in the Student Handbook.

**9. Behavior:** failing to keep adult advisors informed of activities and whereabouts at all times; participating in unapproved social activities; having a member of the opposite sex in a room if no adult chaperone is present; or for behavior unbecoming of a student/participant.

**10. Hotel Conduct:** failing to meet the professional standards of housing facilities; accruing incidental room charges (i.e., phone calls, room service, pay-per-view movies, etc.) without settling the account prior to check-out; moving hotel furniture from rooms (e.g., onto the balcony); failing to follow hotel rules and regulations; inappropriate noise or verbal abuse; and not demonstrating respect for other hotel guests.

**11. Unregistered persons:** such persons are not permitted at SALINE HIGH SCHOOL trip/activities.

**12. Cell phones and electronic devices:** these are not permitted at meetings or trip/activities, sessions, or competitions unless given permission from Advisor. Students may use them during free time.

**13. Advisor responsibility:** the Advisor shall be responsible for their students'/participants' conduct. Students/participants that do not follow the **Code of Conduct** may subject their entire group to be sent home at the individual's and/or group's expense. Advisors are responsible for room checks. No group or program activities are to be scheduled by Advisors after curfew.

**14. Photos/Video:** Students/participants shall allow SALINE HIGH SCHOOL to use trip/activity photographs, video footage, and their names for promotional purposes.

## **CODE OF CONDUCT AGREEMENT**

As parent/guardian, I have reviewed the Code of Conduct with our son/daughter, and he/she agrees to abide by the rules. The student/participant has my permission to attend the SALINE HIGH SCHOOL activity. The staff of SALINE HIGH SCHOOL has the right to send the student/participant home from the activity, at my expense, provided that he/she has violated the Code of Conduct and I have been notified of the violation and transportation arrangements. I understand the student/participant will be supervised by a SALINE HIGH SCHOOL staff member.

## **FIELD TRIP PERMISSION**

By signing below, you also agree to allow your child to participate in/travel to the listed activity / field trip, allowing your student to be transported by pre-arranged transportation.

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student/Participant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Staff Member/Advisor's Signature

\_\_\_\_\_  
Date

**SALINE HIGH SCHOOL will not discriminate on the basis of race, color, creed, national origin, ancestry, age, gender, marital status, weight, sexual orientation or disability. Any student requiring an accommodation as a result of a disability should contact their advisor, staff member or arrange such accommodation.**

# **MEDICAL TREATMENT AUTHORIZATION**

I, the parent/guardian, will not hold SALINE HIGH SCHOOL, the local school district, nor the trip/activity staff responsible for any injuries while attending or while en-route to and from the SALINE HIGH SCHOOL sponsored activity. In the event of an accident or illness requiring emergency medical treatment, occurring while in attendance at this SALINE HIGH SCHOOL activity, I, the undersigned parent/guardian hereby authorizes the SALINE HIGH SCHOOL staff member to procure suitable medical treatment for the below signed student/participant, and I will provide for the payment of those costs on behalf of the named student/participant. I also expect the SALINE HIGH SCHOOL staff member to contact me by telephone, as soon as possible, if medical services are necessary.

<b><i>Name of Trip / Activity:</i></b>	
<b><i>Dates:</i></b>	
<b><i>Student/Participant Name:</i></b>	
<b><i>Address:</i></b>	
<b><i>City, State, Zip</i></b>	
<b><i>Daytime Phone / Evening Phone:</i></b>	
<b><i>Emergency Contact Name:</i></b>	
<b><i>Emergency Contact Phone:</i></b>	
<b><i>List of Medications:</i></b>	
<b><i>Physical Limitations/ Allergies / Recurring Illness:</i></b>	
<b><i>Insurance Company Name:</i></b>	
<b><i>Policy Number:</i></b>	

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student/Participant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Staff Member/Advisor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Administrator's Signature

\_\_\_\_\_  
Date

**The SALINE HIGH SCHOOL staff member must bring a signed form for each student/participant to an out-of-country/overnight trip/activity. It is recommended that this form be notarized for out-of-country travel.**